Carlton Town Parish Council
Mrs Carol Brown, Parish Clerk
Park View, Carlton, LEYBURN, North Yorkshire DL8 4BD
☎ 01969 640409 ✉ carltontownpc@yahoo.com Website www.parish-council.co.uk/carltontown

PUBLIC NOTICE

The next Parish Council meeting will be held on Tuesday 12th May 2026 at 7.30pm Carlton Memorial Hall Annexe

1. To receive nominations and elect the Parish Council Chairman for 2026/27 and signature of Declaration of Acceptance of Office

2. To receive nominations and elect the Parish Council Vice Chairman for 2026/27

3. To receive apologies for absence

4. To receive any declarations of interest and special dispensations

5. To approve the minutes of the Parish Council meeting held on 26th March 2026

6. To receive any public questions, comments or representations

7. To receive a report from the Parish Clerk that includes:
   7.1 Completed actions from the last meeting
   7.2 Welcome letters to new residents
   7.3 Items for June newsletter
   7.4 Other matters arising
   7.5 Correspondence

8. To consider the Funding and Management Committee Report

9. To receive the Water Report from Jenny Walker and consider any financial expenditure.

10. To consider the areas of grass cutting required in the village to ensure they are maintained.

11. To discuss and consider the Parish financial report including
    10.1 Expenditure and receipts since the last meeting
    10.2 Outstanding requests for payment
    10.3 Consider and approve the Parish Council Insurance renewal
    10.4 Consider and approve the Annual Governance Statement
    10.5 Consider and approve the Accounting Statements
    10.6 Signing of the Accounting Statements by the Chairman.

12. To consider items for the next Parish Council meeting agenda in July 2026 including items for the September newsletter

Carol Brown
Clerk to the Parish Council
4th May 2026

PLEASE DISPOSE OF AS CONFIDENTIAL WASTE