

Carlton Town Parish Council

Mrs Carol Brown, Parish Clerk

Park View, Carlton, LEYBURN, North Yorkshire DL8 4BD

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PUBLIC NOTICE

The Annual Parish Assembly and next Parish Council meeting will be held in the Coverdale Memorial Hall Annexe on Thursday 26th March 2026 at 7.30pm

Press and public are welcome

Annual Parish Assembly Agenda

1. To approve the minutes of the Annual Parish Assembly held on 20th March 2025
2. Annual Parish land lettings
3. Chairman's report
4. End of year financial report (subject to change up to 31st March 2026)
5. Public questions, comments or representations

Parish Council Agenda

1. To receive apologies for absence
2. To receive any declarations of interest and special dispensations
3. To approve the minutes of the Parish Council meetings held on 29th January 2026.
- 3.1 To approve the amendment made to the November 2025 minutes.
4. Public questions, comments or representations
5. To receive a report from the Parish Clerk that includes:
 - 5.1 Completed actions from the last meeting
 - 5.2 To consider the renewal of Parish insurance cover & building values
 - 5.3 Review Clerks hours and salary
 - 5.4 Welcome letters to new residents
 - 5.5 Invoices for water contributions for business properties and agricultural use
 - 5.6 Website and email
 - 5.7 Damage to wall at Butchers Bridge
 - 5.8 Correspondence Received
6. To receive the Water Report from Jenny Walker and consider any financial expenditure.
7. Update on legal advice
8. Update on PWLB Loan
9. Review of standing orders, financial regulations, Records Management Policy & GDPR Data Audit.
10. To discuss and consider the Parish financial report including
 - 10.1 Expenditure and receipts since the last meeting
 - 10.2 Outstanding requests for payment
11. To consider items for the Annual Parish Council meeting agenda on 14th May 2026 including election of Chairman and Vice Chairman, End of year accounts, Annual return, June newsletter and Parish Grass Cutting.

Carlton Town Parish Council 17th March 2026