

Carlton Water Committee (Funding & Management)

Water Committee Members

Peter Dinsdale (PC Chair)
Stephen Pritchard
Claire Hodgson
Dan Dent
Jess Dinsdale
Marina Briggs
Carol Brown, (PC Clerk)

Minutes of Meeting held on 29th April 2026 at 7.30pm at Flatts Farm

Those present:

Peter Dinsdale (PC Chair), Stephen Pritchard (via zoom), Dan Dent, Jess Dinsdale, Claire Hodgson and Carol Brown (PC Clerk).

1. Minutes from the meeting held on 17th November 2025

Minutes of the previous meeting held on 17th November 2025 had been circulated prior to the meeting and were approved and signed and will be placed on the website.

2. Apologies for absence

No apologies were received.

3. Project Costings

A costings list of the new water plant had been circulated to members prior to the meeting by the Clerk. The revised quote received from H & H was for £47979.00 + Vat = £57574.80. As the pump had already been invoiced and paid for it was presumed the pump (£6469.00 + Vat = £7762.80) was part of this quote as stated on the quote. Peter Dinsdale would ask H & H for further clarification as he felt this was not the case. He would also ask about the time frame for the new plant installation.

RESOLVED: Peter to contact H & H.

Stephen Pritchard stated he would update the cash flow with the new figures.

Peter Dinsdale informed the members that there would be further extras to consider. J Ellerton for the track and concreting and also fencing the area around Suttills spring would need to be considered. Peter also stated that H & H were coming to service the current plant and install a new flow meter incurring further costs.

4. PWLB Loan Drawdown

After discussion it was agreed to recommend to the Parish Council to begin the process of drawing down the PWLB Loan. The Clerk stated that there was some paperwork to complete to begin the process and that it would take approximately two weeks following this process before the money would be in the Parish Councils bank account. Approval would be needed from the Parish Council first before beginning the process. Peter stated that H & H would require a 50% deposit before work to install the new plant could begin, therefore approval by the Parish Council would need to be approved quickly.

RESOLVED: The Clerk to contact the Parish Council to gain approval to start the process of drawing down the loan.

5. YDNP Grant

After discussion it was agreed to ask YDNP for an extension to the water project grant. On our application it was stated the project would be completed by the end of June 2026, however due to the uncertainty of how long the PWLB loan would take before it is received and the uncertainty of when H & H could start the installation, it was felt to ask for an extension, this way we do not lose the grant money.

RESOLVED: The Clerk to contact YDNP.

6. Water Contributions Agricultural

After discussion it was agreed to propose to the Parish Council the following:

Agricultural Buildings - £750.00 per year plus admin fee of £50.00

Troughs - £75.00 per trough per year plus admin fee of £50.00

RESOLVED: The Clerk to forward the proposal to the Parish Council for consideration.

7. Water Contributions Businesses

After discussion it was agreed to propose to the Parish Council the following:

Holiday Let Properties – as per Council Tax Banding per year plus admin fee of £50.00

Businesses - Ghyll Farm £750.00 plus admin fee of £50.00 per year

Foresters Arms £600 plus admin fee of £50.00 per year

Coverdale Memorial Hall £300.00 plus admin fee of £50.00 per year

RESOLVED: The Clerk to forward the proposal to the Parish Council for consideration.

8. Legal Advice

Following the legal advice from Clive Mottram at Weightmans it was felt that the above suggestions for water contributions were more readily defensible if challenged. It was felt that the new Water Charter and contracts with businesses would be looked at again once the new plant had been installed.

Meeting closed at 9pm.

ACTIONS ARISING FROM THE MEETING

ACTION	RESPONSIBILITY
Contact H & H regarding clarification on pump as part of quote	Peter
Contact Parish Councillors for approval to drawdown PWLB loan	Clerk
Contact YDNP for extension to grant money	Clerk
Forward Agricultural Contributions to Parish Council	Clerk
Forward Business Contributions to Parish Council	Clerk